

Reception Parent Meeting

16th September 2022

Butterfly Class

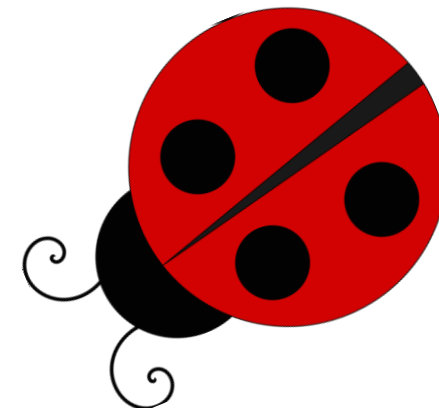
Miss Carstens
Class Teacher



Miss Mirza
Early Years Educator



Ladybird Class



Miss Burke
Class Teacher



Miss Smith
Early Years Educator



Support Staff

Miss Zarah
(SEN)



Miss Farha
(SEN)



Miss Nelufa
(SEN)



Leadership

Miss Steyn

Deputy Headteacher

Deputy Designated Safeguarding Lead

Mrs Flannery

Senior Early Years Educator

Deputy Designated Safeguarding Lead



St Mary and St Michael Catholic Primary School

Designated Safeguarding Leads



Rachel Mahon
~~Headteacher~~
Designated Safeguarding Lead



Tracey Flannery
Senior Early Years Educator
Deputy Designated Safeguarding Lead
Nursery & Reception



Joe Pomeroy
Assistant ~~Headteacher~~/Inclusion
Deputy Designated Safeguarding Lead
Year 1 & Year 2



Sue-Helen Steyn
Deputy ~~Headteacher~~
Deputy Designated Safeguarding Lead
Year 3 & Year 4



Margaret Coxhead
Deputy ~~Headteacher~~
Deputy Designated Safeguarding Lead
Year 5 & Year 6 and LAC



Consent Forms

This year, copies of our consent forms will be sent to you electronically. Once you have read these, please complete the Google form that confirms you have agreed to our:

- Home School Agreement – Behaviour and learning expectations
- Acceptable Use Policy - Computing
- Permission for your child to go on local walks
- Photographic Consent Form

A link will be sent out after this meeting.



Attendance

- School expects a high level of attendance throughout the year
- If your child is unwell, please inform the school using the Studybugs app, by 09:00.
- Holidays during term time will not be authorised
- Application for leave in term time form to be completed (from office)
- Attendance Welfare Advisor (AWA) is Sonia Rawlings
- Once attendance drops below a certain level it is closely monitored, a letter sent/invited in for a meeting
- Persistent absence will be followed up by the AWA and Miss Coxhead (Deputy Head and attendance lead) may lead to a fine and failure to comply will result in legal action

Punctuality



- Playground gates open at 8:30am
- Main playground gates close **8:55am**
- Children enter building from 8:40am
- Lessons commence at 9:00am
- If late (anytime after 8:55am), children will need to enter school via the main entrance.
- Persistent lateness will be followed up by the AWA and may result in a fine.
- The school gate opens at 3:20pm and school finishes at 3.25pm. Children will be dismissed from the playground. Please be on time to collect your child.

Core Values

At the beginning of the academic year each class decides on their class rules which are based on our school's **Core Values**:

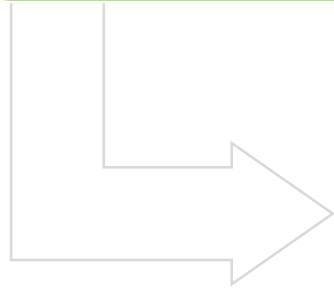
- ❑ RESPECT
- ❑ COMPASSION
- ❑ SELF WORTH
- ❑ PERSEVERANCE
- ❑ COLLABORATION



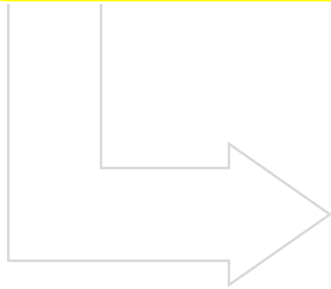
Stay on Green



Stay Here



Second Verbal Warning



Five minutes time-out in class

Rewards

- Lots of Praise
- Certificates
- Sticker Charts
- Star of the Day
- Head Teacher Gold Award
- Bronze, silver and gold behaviour stars



Mobile Phones

Phones not to be used on school premises

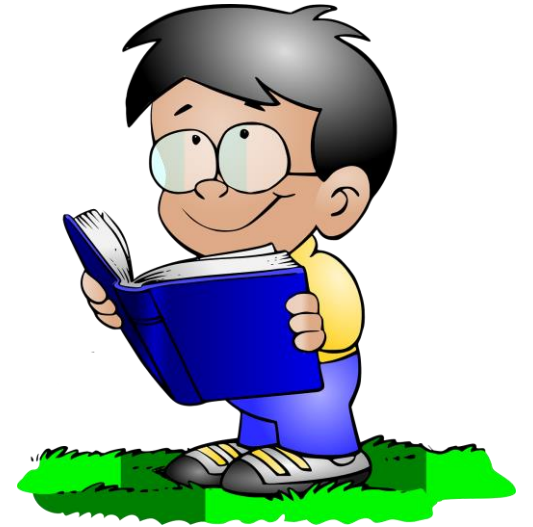


First Aid Procedures

- All support staff are first aid trained
- You will only be contacted if your child has a head/face injury that has left a mark, serious accident or needs to go home as unwell
- If your child bumps their head and there is no visible mark, you will receive a text message in the afternoon and a form will be sent home with your child informing you of the time it happened in case they become unwell.
- If a child bumps their head, the class teacher is informed so they know to monitor any changes.



Reading and Phonics



- Phonics are taught everyday in the morning.
- Home school reading and high frequency words **(To read and not spell)**
- Assigned day when their book will be changed. Please ensure book bag is in school on that day.
- Children are expected to be heard read at least 5 out of 7 days a week.
- Children to read aloud to parents/older siblings and then recorded in their reading diary.



Read Write Inc. Phonics

- **What *Read Write Inc.* does is simple** - we teach sounds, children practice reading and spelling words containing these sounds, then we give children decodable books containing sounds and words they can read.
- Taught in groups based on their stage of reading.
- They read each Storybook three times at school and again with you at home.
- On each reading, children's fluency increases and the more they can focus on what the story is about.
- Children also learn to spell the words they have been reading and develop their ideas into sentences so that they can write about the Storybooks they read.
- Children in Year 1 do a national phonics screening test in June.

Read Write Inc. Phonics daily lessons



Writing



Autumn Term

- Focus on name writing
- Letter formation
- Correct Pencil grip

Spring Term

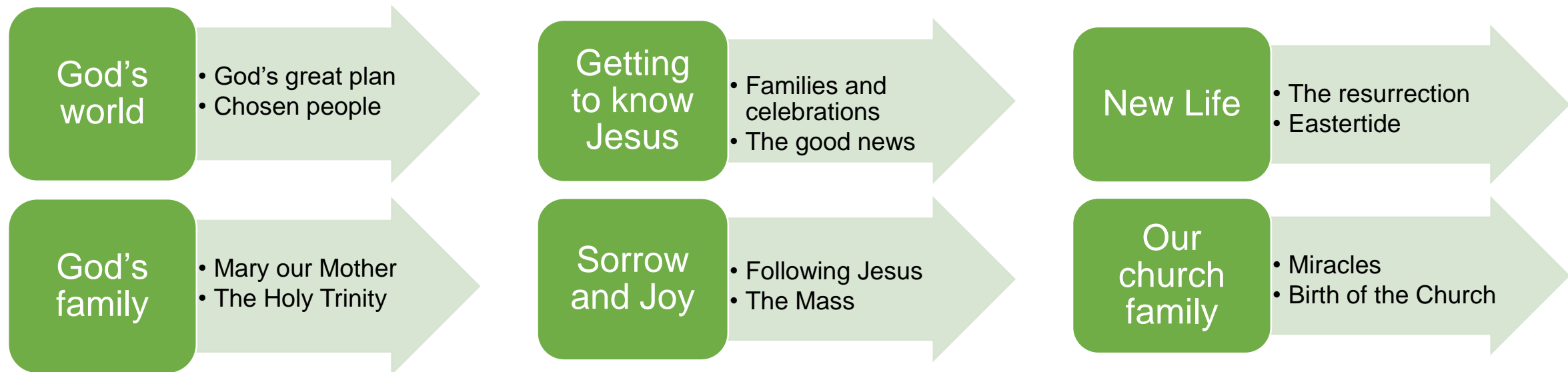
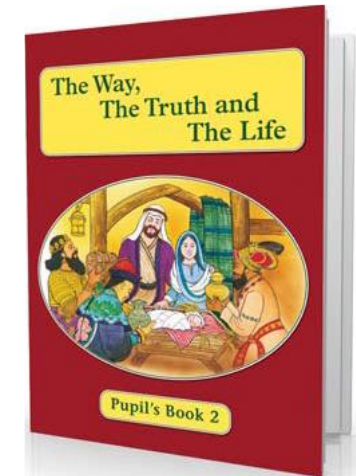
- Using phonic knowledge to write simple words and sentences

Summer Term

- Write more complex words and longer pieces of writing

Religious Education

- The Way, The Truth and The Life
- Class prayer book from Summer Term (April)
- Children also learn about other faiths



Uniform

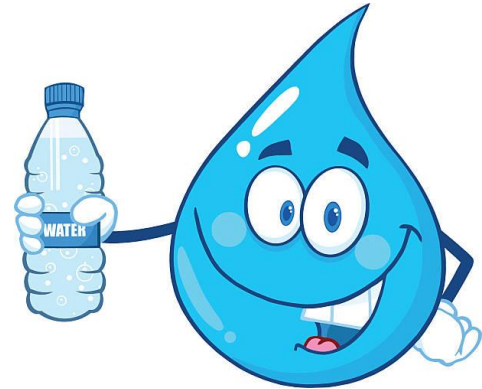
- Navy Tracksuit bottoms or Navy shorts in the summer
- No grey trousers or shorts and dresses during summer
- Black or Navy school shoes/ Trainers **(NO LACES)**
- Only stud earrings. **NO** hoop earrings
- **NO** Nail varnish
- Each child must carry a spare uniform
- Children expected to wear hats during summer term and warm coats, scarves and gloves during the winter months
- Please label **ALL** uniforms

School shoes



Water Bottles

- Ensure your child has a water bottle in school every day with their name on
- Only water allowed



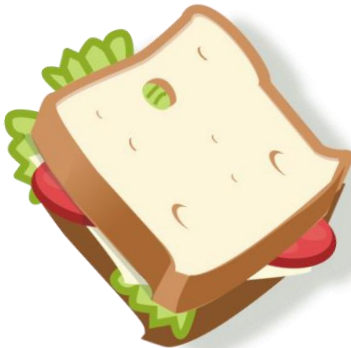
One Pound Donation

We ask for a **£1.00** donation to your child's class payable on a **Monday** each week which we use to purchase lots of resources to enhance your child's class environment providing them with rich and rewarding learning experiences.



Packed Lunch

- A copy of the school packed lunch policy is available on the school website.
- Treat day for packed lunch is now Friday in line with the school lunch menu.



We understand that not all children opt to have a school meal and prefer to bring a packed lunch from home. However, we ask that packed lunches from home are healthy and adhere to these guidelines

Everyday packed lunches should aim to include:

- **A source of carbohydrate for energy** such as bread (sliced bread, pitta bread, wraps, bagels), rice, pasta, couscous or plain crackers (Choose wholegrain where possible)
- **1 portion of fruit and 1 portion of vegetables or salad** This could include a variety of fresh, tinned or dried.
- **Dairy food** such as cheese, yoghurt or ~~fromage frais~~
- **Meat, Fish or another source of protein** such as eggs, beans and pulses, hummus, falafel
- Oily fish once every 3 weeks e.g. sardines or salmon
- **On Friday only** children may have a plain cake or biscuit in their packed lunch (in line with school menu)

Packed lunches should never include foods that are high in fat, salt or sugar including, but not limited to:

- **Sweets** of any kind (fruit strings and fruit winders are considered to be sweets)
 - **Crisps or crisp type snacks** e.g. mini cheddars
 - **Any items containing chocolate** including bars, biscuits, spreads or yoghurts/desserts
 - **Cakes, sweet pastries or breakfast cereal bars**
 - **Meat products that are high in salt and fat** e.g. sausage rolls, cocktail sausages and ~~peperami~~
 - **Precooked fast food type products** such as potato waffles, chicken nuggets and mozzarella sticks that are all high in fat, salt and sugar.
 - **Sauces** including ketchup, barbecue or brown sauce
-

Birthdays

Children may **not** bring in a 'treat' for their class when it is their birthday

Your child may come to school in their own clothes on the day of their birthday.

If their birthday falls on a Saturday or Sunday they can wear their own clothes on the Friday or Monday.

If their birthday falls during a holiday they can wear their own clothes on the Friday before the holiday commences.



Dates for your diary



- **Parent consultations:** 18th & 20th October 2022
- **October half term:** 21st October 2022
- **Cardboard Box Day:** 16th November 2022 - 9.00am – 11.00am
- **INSET Day:** 21st November 2022
- **Nativity show – *Ladybird Class*:** 7th December 2022 – 10am
- **Nativity show – *Butterfly Class*:** 8th December 2022 – 10am
- **Christmas lunch and class parties:** 14th December 2022
- **Christmas break:** 16th December 2022 @ 2.30pm



Parental Engagement

- Learning Phonics with your child – Spring Term
- Morning for Mums – Spring Term
- FUDGE Day – Summer Term
- Multicultural Day – Summer Term
- PTA



What to do if you have a concern

- Class Teacher
- Miss Steyn or Mrs Flannery
- Mrs Mahon (headteacher)
- Complaints procedure in office





If you have any questions throughout the year, please email your child's class teacher and we will respond to them as soon as possible.